



HEALTH RELATED TUITION ASSISTANCE APPLICATION

PLEASE READ NURSING POLICY NDM B-25 PRIOR TO APPLYING

* Please complete all required areas of the application to avoid delay in receiving your Tuition Waiver Letter.

You must be matriculated after the initial 6 credits. Please pick up your waiver letter at the Nursing Administration Office.

PERSONAL DATA

* Name: _____ * Employee ID: _____
Last First Mi

* Address: _____ * Phone: _____

* City: _____ * State: _____ * Zip: _____ * County: _____

WORK DATA

* Date of Employment: _____ * ☐ State ☐ Research * Work Status: ☐ Full Time

* Union Affiliation (check one): ☐ CSEA ☐ PEF ☐ UUP ☐ Part Time ☐ Per Diem

* Title: _____ * Nursing Unit/Dept: _____

Number of hrs. worked in a 2 week pay period: _____

Supervisor: _____ Unit Phone(s): _____

SCHOOL DATA Degree/Major/Certificates

Presently Held: _____

From What School? _____

Month/Year of Graduation _____

* INDICATE YOUR PRESENT/FUTURE MATRICULATION/ENROLLMENT STATUS

School _____

Degree _____

Major _____

Date of Acceptance _____

COURSE DATA

* School/College Where Registered For The Requested Semester: _____

* SEMESTER: ☐ Summer (1) ☐ Fall ☐ Spring * YEAR: _____

* Course Prefix Example: Nur	* Number 101	* Course Title Nursing Concepts I	* # of Credits 3	* Day & Time of Class T & Th, 5-9 P.M.
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

You Must Have Been Actively Working for Six (6) Months Before Classes Begin

* Applicant's Signature: _____ Date: _____

* APPROVAL _____ Date: _____

Associate Nursing Director/PSM

* Approval of Management indicates that applicant has been employed at University Hospital for six months, is actively working, has a satisfactory performance evaluation including time and attendance and has completed orientation.

Assistance covers tuition only. All fees, books & uniforms are the liability of the employee and will be billed directly by the school to you. If you need more information, please call Nursing Administration.